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| **Josh** **Hayes** (727) 555-0313  1531 Dearborn Lane, St. Petersburg, FL 33713 jhayes@alcona.net | |
| **OBJECTIVE** | Technology writing and editing position in the robotics industry, using research and advance editing skills to communicate with customers. |
| **SUMMARY OF QUALIFICATIONS** | * Two years’ experience in robotics lab for Aerospace Instruction Team * Excellent interpersonal and communication skills * Proficiency using Microsoft Word * Proficiency in using page layout and design software * Fluency in spoken in written Spanish. |
| **EXPERIENCE** | **Instructional Lab Assistant,** Florida Port Community College, St. Petersburg, FL July 2013 to June 2015   * Assist robotic professor with sophisticated experiments * Set up robotics practice sessions for Aerospace Instruction Team   **Assistant Executive Editor**, Tech Today Newsletter, St. Petersburg, FL September 2012 to June 2013   * Wrote and edited articles for popular college technology newsletter * Responsible for photo editing, cropping, and resizing photos for newsletter   Received Top College Technology Publication Award  **Teacher’s Assistant**, Florida Port Community College, Aerospace Department, St. Petersburg, FL July 2013 to June 2015   * Helped students with homework, explained assignments, organized materials for professor * Set up robotics lab assignments for students |
| **EDUCATION** | **University of South Florida, Tampa, FL**  Bachelor of Science, Mechanical Engineering, June 2015  **Florida Port Community College, St. Petersburg, FL**  Associates of Arts, Journalism, June 2013 |
| **HONORS AND ACTIVITIES** | * Elected to Pi Tau Sigma, honor society for mechanical engineers * Qualified for Dean’s List, six semesters * Student Mentor, help other students in engineering programs |